

## NOKA – Private Event Terms & Conditions

At NOKA Roast & Grill, we welcome enquiries for events and parties tailored to your occasion. Let us take care of your special night. To ensure a smooth and enjoyable experience, please review our terms and conditions below.

### 1. Capacity & Buyout

- Available for groups of 50 to 100 guests.
  - Full venue buyout required.
  - Minimum spend: JPY 720,000.
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### 2. Reservations & Payment

- A confirmed reservation is required for all events.
  - Enquiries via our Restaurant Reservations team (9:00 a.m. – 7:00 p.m.).
  - Reservations must be made and guaranteed at least 2 weeks prior to the event.
  - A deposit is required to secure your booking.
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### 3. Price

- Minimum buyout price: JPY 720,000 (exclusive of 15% service charge & consumption tax).
  - Final bill: per-person price × guest count, provided it meets/exceeds minimum buyout amount, plus applicable charges.
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### 4. Duration & Timing

- Package: 2-hour plan.
  - Event space included for up to 2.5 hours to allow for guest arrival & departure.
  - All events must conclude by 10:00 p.m.
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### 5. Food & Beverage

- Full buffet menu included.
  - Beverage service as specified in the party plan details.
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### 6. Cancellation Policy

Notice Period	Fee
14–8 days prior	30% of total expected charge
7–3 days prior	50% of total expected charge
Within 48 hours / No-show	100% of total expected charge

Total expected charge = higher of minimum buyout fee or calculated cost based on guaranteed number of guests

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#### **7. Guaranteed Number**

- Final guaranteed number of guests must be confirmed 72 hours (3 business days) prior to the event.
  - This number will be used for final billing calculation and must meet the minimum buyout requirement.
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#### **8. General**

- Buffet menu subject to seasonal availability.
- Provided images are for illustration purposes only.